



Online Class Printable Order Form



(Please print and fill out separate order form for each individual student)

Name of Student: _____
Facility name, if applicable: _____
Mailing Address*: _____
City, State, ZIP: _____
Phone number w/ area code: _____ Is this?: Home Work Cell
Email address: _____

CCL Use Only:
 Date received: _____
 Order number: _____

*Is this a home address or child care facility address? Home Facility

→How do you wish to have the class material sent? SELECT ONLY ONE OPTION:

- Email** – no additional fee
 - Postal Mail** (Paper printouts of all materials) – Shipping/Handling fee applies (U.S. Rates only)
 - CD** (All materials in PDF or Video form on a CD that is mailed to you) – check all classes wanted on CD
- CD can contain multiple classes...only one \$5 fee occurs

Optional fees for classes to be mailed
(check a box if applying these fees...do not check if having classes emailed)

Class Title	Cost	S/H Fee *OR* (optional)	CD	Total
<input type="checkbox"/> AJL1-Positive Discipline (6 clock hours) – ONLINE ONLY	\$24.00	N/A*	N/A*	\$
<input type="checkbox"/> AJL2-Using Books and Stories (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> AJL3-Proud to Be a Professional! (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> AJL4-The Anti-bias Approach (12 clock hours)	\$48.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> AJL5-Infant and Toddler Care (4 clock hours)	\$16.00	N/A*	<input type="checkbox"/>	\$
<input type="checkbox"/> AJL6-Preschool Science (4 clock hours) – ONLINE ONLY	\$16.00	N/A*	N/A*	\$
<input type="checkbox"/> BJL1-Promoting Family Partnerships (10 hours)	\$40.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> BJL2-Develop. App. Practice (4 clock hours)	\$16.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> BJL3-Managing Mixed Age Groups (5 hours)	\$20.00	<input type="checkbox"/> \$7.00	<input type="checkbox"/>	\$
<input type="checkbox"/> BJL4-Learning Through Play (5 clock hours)	\$20.00	<input type="checkbox"/> \$9.00	<input type="checkbox"/>	\$
<input type="checkbox"/> BJL5-Separation Anxiety (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> CJL1-Taming Temper Tantrums (6 clock hours) – ONLINE ONLY	\$24.00	N/A*	N/A*	\$
<input type="checkbox"/> CJL2-Become...Professional Team (2 hours)	\$8.00	<input type="checkbox"/> \$7.00	<input type="checkbox"/>	\$
<input type="checkbox"/> ASZ1-Caring for Yourself (3 clock hours)	\$12.00	<input type="checkbox"/> \$7.00	<input type="checkbox"/>	\$
<input type="checkbox"/> DJL1-The Impact of Violence (3 clock hours)	\$12.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> DJL2-Recruiting Child Care Staff (4 clock hours)	\$16.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> DJL3-Potty Training in Child Care (1 clock hour)	\$5.00	<input type="checkbox"/> \$7.00	<input type="checkbox"/>	\$
<input type="checkbox"/> DJL4-Marketing Your Child Care (6 clock hours) – ONLINE ONLY	\$24.00	N/A*	N/A*	\$
<input type="checkbox"/> EJL1-Tranquil Transitions (3 clock hours)	\$12.00	<input type="checkbox"/> \$7.00	<input type="checkbox"/>	\$
<input type="checkbox"/> EJL2-Reporting Concerns (3 clock hours)	\$12.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> EJL3-Preschool Math (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> FJL1-Bullies: How to Manage... (2 clock hours)	\$8.00	N/A*	<input type="checkbox"/>	\$
<input type="checkbox"/> FJL2-Social & Emotional Skills (2 clock hours)	\$8.00	<input type="checkbox"/> \$8.00	<input type="checkbox"/>	\$
<input type="checkbox"/> GJL1-Toddlers: Terrific or Terrible (2 clock hours) – ONLINE ONLY	\$8.00	N/A*	N/A*	\$
<input type="checkbox"/> GJL2-Autism in Your Child Care (2 clock hours) – ONLINE ONLY	\$8.00	N/A*	N/A*	\$
<input type="checkbox"/> HJL1-Every Child Is Unique (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> HJL2-Understanding ...Biting (1 clock hour) – ONLINE ONLY	\$5.00	N/A*	N/A*	\$
<input type="checkbox"/> HJL3-Observing Children (3 clock hours) – ONLINE ONLY	\$12.00	N/A*	N/A*	\$
<input type="checkbox"/> Infant and Toddler Package (14 clock hours) – ONLINE ONLY	\$45.00	N/A*	N/A*	\$
<input type="checkbox"/> Directors Package (20 clock hours) – ONLINE ONLY	\$64.00	N/A*	N/A*	\$
<input type="checkbox"/> Pre-School Package (10 clock hours) – ONLINE ONLY	\$32.00	N/A*	N/A*	\$
<input type="checkbox"/> Prof.Development Package (10 clock hours) – ONLINE ONLY	\$26.00	N/A*	N/A*	\$

*Not Available. Some classes include video or other multimedia or interactive components that are only available online.

SUBTOTAL \$ _____
+\$5 (IF ORDERING CD) \$ _____
TOTAL ENCLOSED \$ _____

Method of Payment:

Check or Money Order** (Payable to: Child Care Lounge) **Check or Money Order #:** _____
 Credit card: Please charge the following: MasterCard Visa Discover American Express
Credit card# _____ - _____ - _____ **Expiration:** _____ / _____

Name on Card: _____ **Signature:** _____

Please send this form along with payment to: Child Care Lounge, 2830 Broadway Avenue #2, Pittsburgh, PA 15216 - Or fax to: 412-545-8378

**Check Policy: If your check is returned for insufficient funds, you will be invoiced for the original amount of the check plus a \$20 fee. You will not receive the class content and/or certificate until this is paid. This fee and all future payments to us must be made by cash or money order.